



MEDICAL ASSISTING PROGRAM APPLICATION

Personal Information

Badger ID#:	
Last Name:	
First Name:	
Middle Name:	
Date of Birth: (mm/dd/yy)	
Former Names or aliases:	
Home Phone Number:	
Cell Phone Number:	
E-mail address:	
Snow College E-mail:	@students.snow.edu

Permanent Address

Number and Street	
City	
State	
Zip Code	

Mailing Address

Number and Street/PO Box	
City	
State	
Zip Code	

Emergency Contact

Person to be contacted	
Telephone number	
Relation:	

COMPETENCY BASED EDUCATION (CBE) FORMAT FOR THE MEDICAL ASSISTANT (MA) PROGRAM

The Snow College MA program is CBE format. CBE measures your mastery of the subject material (rather than how many hours you spent in class) to determine if you earn credit. CBE is about what you know and can do, not how many hours you spent learning it.

CBE courses contain the same assignments, instruction videos, quizzes, etc., as the regular online version of the class. The main difference is that in a CBE class, most of those lessons and activities are optional (and not graded). You will complete as many (or few) as you need to learn the material. When you feel you're ready, you can take the assessment. If you pass with an 80% or above, you may move on to the next section. If you score below 80%, you will need to review the material before retaking the assessment. Students are expected to keep up on work, attend labs and externships. Falling behind may result in failure of courses and an inability to complete the program. For more detailed information about Competency Based Education (CBE), please visit:

<https://www.snow.edu/online/competency-based-education.html>

Initial

ACKNOWLEDGEMENT OF MEDICAL ASSISTANT (MA) PROGRAM REQUIREMENTS

Training to become a MA in the Snow College program is very rewarding and demanding. Learning your new role as an MA requires a substantial time commitment to fulfill the requirements of the program; these requirements focus on comprehensive MA concepts, which are necessary to function as an MA. The MA faculty support students in the development of their professional abilities through experiences in the externships and academic setting. We are here to assist you in reaching your MA goals.

1. Exams given in the MA course are online with lockdown browser. You cannot use a Chromebook! A laptop or desktop is the preferred option. We provide examples of learning strategies and test-taking strategies that may assist you in developing critical thinking skills necessary for success on the exams.
2. Students **cannot** work the night shift prior to externships.
3. Students will be required to submit a drug screen and background check at their own cost upon acceptance into the program. The MA department can request additional screening(s) at any time during the program if there is cause for concern.
4. Students will be required to complete an American Heart Association (AHA) BLS CPR course while enrolled in the MA program; the student will assume all costs associated with obtaining a CPR certificate. The CPR course consists of an online and hands-on component. After completing the online portion, students will need to submit the completed certificate. The hands-on portion will be completed in the lab.
5. Students are required to meet all mandatory immunizations and/or titers. Immunization requirements are listed below. All immunizations must be received before participating in any externships. I understand that my results may be made available on a confidential basis to the facilities where I will be completing my externships.
6. Preference will be given to applicants 18 years of age or older.

Initial

IMMUNIZATION REQUIREMENTS

- **MMR:** Two vaccinations or a positive antibody titer showing immunity.
- **Varicella (Chicken Pox):** Two vaccinations or a positive antibody titer showing immunity.
- **Hepatitis B:** Three vaccinations or blood test with “reactive” result.
- **Tdap,** within 7-10 years.
- **TB,** one of the following
 - 2-step Tuberculin Skin Test (TST). The 2-step TST requires 4 visits to the facility you choose.
Visit 1, 1st TST is performed. Visit 2, return 48-72 hours for 1st TST to be read.
Visit 3, 7- 21 days after 1st TST is read, place the 2nd TST. Visit 4, return 48-72 hours for 2nd TST to be read.
 - Proof of QuantiFERON Gold blood test with negative results.
 - If you have a positive TB test, you must have a chest x-ray with normal results.
- **Covid 19,** proof of full vaccination or medical/religious exemption. Work with your MA instructor on exemptions.
- **Flu,** proof of current flu shot.

PHYSICAL DEMANDS OF A MEDICAL ASSISTANT (MA)

Students who are interested in becoming an MA should be aware of the common variety of duties and demands for most MA positions. Students should understand that they may be required to perform these duties and demands in most MA positions and during required student externships with or without reasonable accommodation.

The MA student has responsibility for direct patient care for those assigned individuals during a scheduled shift. A shift varies in duration from four to eight hours; most shifts will be done during the day. They are also responsible for communication with families, caregivers, and other staff, be it written, verbal, electronic demonstration, or other media in relation to their assignment. Duties may require sitting, standing, walking, lifting, bending, twisting, squatting, carrying, pushing, pulling, reaching, writing, typing, pinching, gripping bimanual dexterity.

PHYSICAL FUNCTIONS:

Standing or Sitting

Perform CPR

Pushing/Pulling: Beds, gurneys, wheelchairs, IV or monitor poles.

Bimanual dexterity: Draw blood, give injections, put on gloves while maintaining sterile field, administer medication, collect specimens, use oxygen equipment including moving canisters, remove sutures/stitches, computer charting, maintain sterility, check and record vital signs, change dressings, etc.

Lifting Objects: Patient transfers, sitting, standing, wheelchair –position in chair. Direct patient care involves assisting the patient into various positions and functions, etc.

Visual Acuity: Patient skin color, nailbed color, eye color, tissue appearance; eye, ear, nose, throat, structures with and without ophthalmoscope, otoscope; read temperatures and various thermometers, read vital signs on various monitors, venous location and size, read labels on medication, read measurements on syringes, medication cups, droppers, etc.

Hearing Acuity: Heart, lung and bowel sounds; respiratory sounds without pulses.

Touch: Locate and count pulses in various sites, temperature of tissue, etc.

Speech/Communication: Communicate face to face with individuals, communicate via call system or telephone, read, write, speak and understand the English language, etc.

Initial

Have you applied for admission to Snow College?

Yes: No:

Have you applied to Snow College’s MA Program before?

Yes: No:

If yes, what year did you apply:

Year:

If you have any health-related education or employment background, give facts including copies of certificates, names of employer, duties performed, and starting and ending dates. Preference may be given to candidates with verified certification and experience in a health-related field. Example: CNA, EMT, Home Health Aide, etc. Please list your experience with the most recent first.

Name of Medical Employer	Title	Duties Performed	Entrance Date: (mm/yyyy)	Exit Date: (mm/yyyy)

Have you ever been convicted of a misdemeanor or felony since the age of 18?

Yes: No:

If yes, please explain:

By signing this application, I understand that only complete applications will be reviewed; it is MY RESPONSIBILITY to submit all required documents by the deadline.

I do hereby certify that the statements in this application are true and complete to the best of my knowledge. I also give my permission for the MA Department to look up my student information. I understand that if it is found that any of the above information is falsified in any way, it is ground for immediate removal.

The application and all accompanying documents become the property of the MA Department and will not be returned to the applicant. (It is strongly recommended that you make a copy for your records before submitting your application.)

Signature:	<input style="width: 100%;" type="text"/>
Date:	<input style="width: 100%;" type="text"/>

Email your MA application to kalee.barton@snow.edu.