



SNOW COLLEGE

College Council Minutes

Monday, November 9, 2015 • 3:30 p.m. • Noyes Building

Members Attending: Kari Arnoldsen, Dan Black, Mike Brenchley, Gary Carlston, Jake Dettinger, McCall Grajek, Steve Hood, Heidi Johnson, Jim Kittlesrud, Susan Larsen, Craig Mathie, Larry Smith (for Ted Olson), Garth Sorenson
Others Attending: Sara Golding, Marci Larsen (secretary), Wayne Squire

Welcome (Craig Mathie)

- Because he was returning to campus from Salt Lake when the meeting was scheduled to begin, President Carlston asked Craig Mathie to conduct the meeting
- Craig Mathie called the meeting to order and welcomed the group

Meeting Minutes (Craig Mathie)

- There were no follow-up items to address, and there were no objections to the September 28 meeting summary
- Garth Sorenson moved approval. Heidi Johnson seconded; all were in favor

2016-17 Academic Calendar (Craig Mathie)

- Proposed dates were presented
- Discussion on professional days, reading days, and a "no-test week" before finals
- Discussion on "last day to add" date and calendaring
- Dan Black made a motion to approve the calendar with the changes. Kari Arnoldsen seconded; all were in favor
- *Action: Kari will work with Senate to get data on who is giving finals when*
- *Action: Craig will make suggested changes to the calendar (last day to add to match third week, add a day to Maymester, include a new student orientation for Spring semester)*

Investment Policy (Jake Dettinger)

- All employees have had the opportunity to review the policy for at least 30 days
- No comments were received
- Susan Larsen made a motion to approve the Investment Policy. Heidi Johnson seconded; all were in favor
- *Action: Jake will present the policy to the Board of Trustees for consideration*

Employee Definition and Work Hours Policy (Wayne Squire)

- All employees have had the opportunity to review the policy for at least 30 days
- No comments were received
- Jim Kittlesrud made a motion to approve the policy. Heidi Johnson seconded; all were in favor
- *Action: Jake will present the policy to the Board of Trustees for consideration*

Term Limits for Council Member (Kari Arnoldsen)

- This agenda item will be added to a future agenda

Wellness Activities Policy (Wayne Squire)

- New policy, which codifies a practice put in place by a previous administration, was reviewed
- Dan Black made a motion to send the policy out for the 30-day review. Garth Sorenson seconded; all in favor
- *Action: Wayne will send the policy to employees for the 30-day review*

Retirement Systems (Wayne Squire)

- New policy which says anyone who has been employed by the college can stay on URS; anyone hired after December 1 will use TIAA-CREF
- Decision to modify the change-over date to December 31
- Kari Arnoldsen made a motion to send the policy out for the 30-day review, with the December 31 date. Jim Kittlesrud seconded; all in favor
- *Action: Wayne will send the policy to employees for the 30-day review*

Scholarship Policy (Jake Dettinger)

- Sara Golding reviewed the changes to the policy
- Discussion on modifying departmental scholarship requirements based on rigor, qualifications for "rigorous programs," and possibilities for addressing the concerns
- Discussion on allocation of funds; request to administration to evaluate who determines how funds are distributed
- Garth Sorenson made a motion to send the policy (minus Sections 15.3.2 and 15.9.3) to employees for the 30-day review. Kari Arnoldsen seconded it; all voted in favor
- *Action: Jake and Sara will gather a group to re-evaluate Sections 15.3.2 and 15.9.3*