

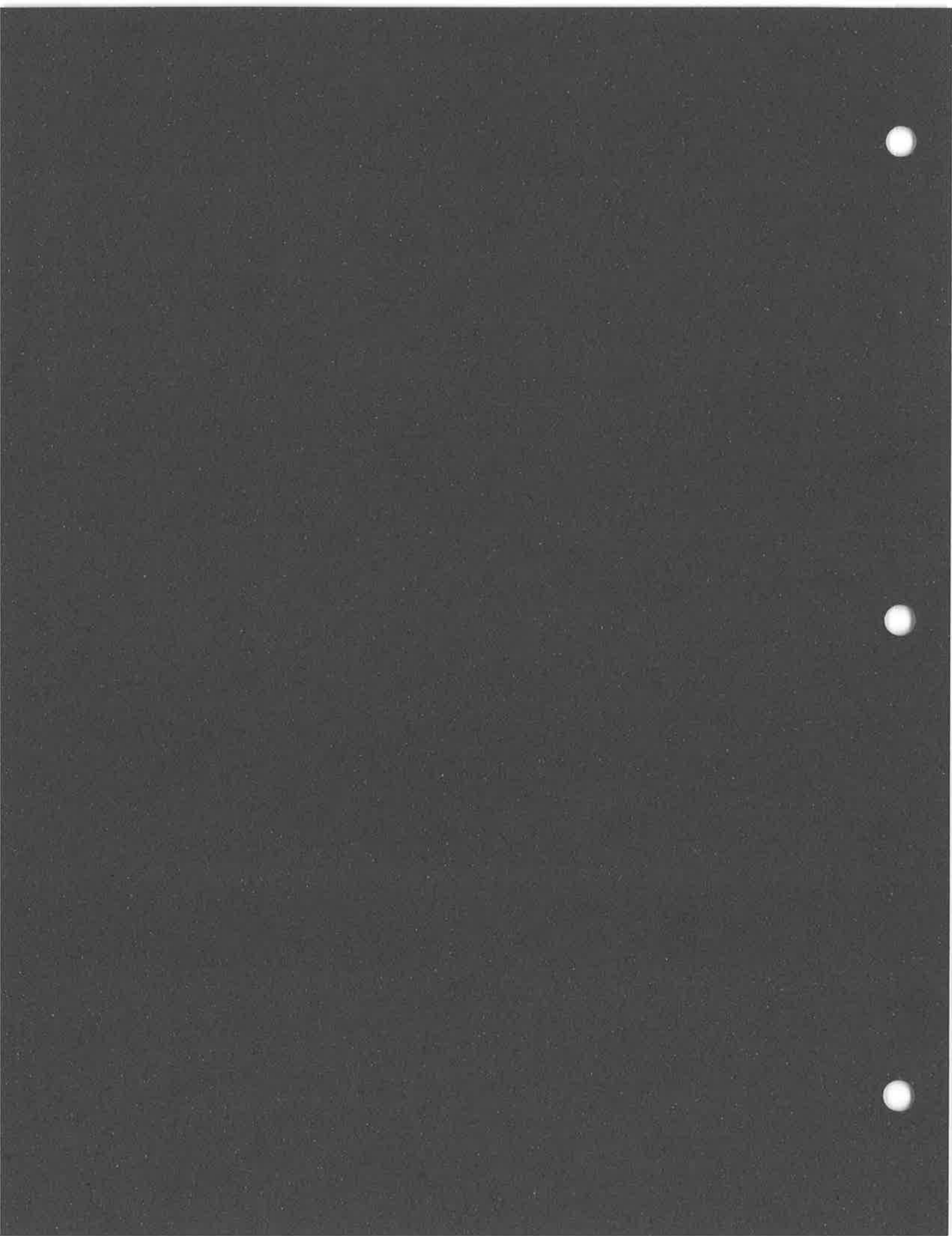


A meeting of the
Snow College
Board of Trustees

To be held
Friday, February 25, 2005
Dinner with Partners at 5:30 p.m.
Public Meeting at 6:15 p.m.
Snow vs. Dixie Basketball Game at 7:30 p.m.

In the
Lorenzo and Erastus Snow Conference Room
Noyes Building - Snow College Campus
Ephraim, Utah

This packet includes the agenda for the next meeting and minutes from the last meeting.
If you desire special accommodations in order to participate in this meeting,
please contact the Office of the President at (435) 283-7010.



Agenda for the Snow College Board of Trustees

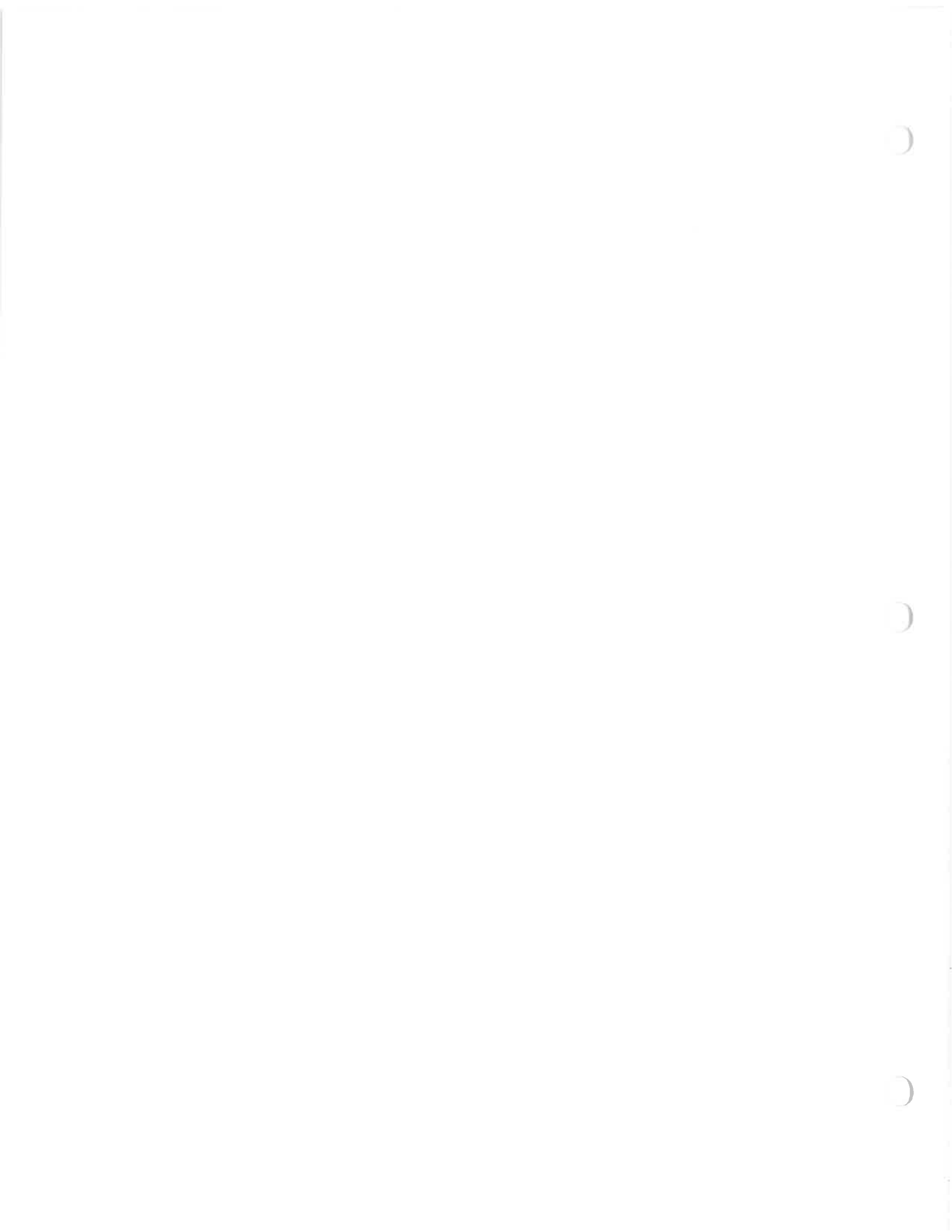
Friday, February 25, 2005

Dinner with Partners at 5:30 p.m.

Public Meeting at 6:15 p.m.

Basketball Snow vs. Dixie at 7:30 p.m.

- I. Welcome John Willmore
- II. Action Item: Approval of Minutes (Tab V) John Willmore
- III. Report from the Chair John Willmore
- IV. Report from the Student Body President Miriam Rasmussen
- V. Report from the President Michael Benson
- VI. Report from the Audit Committee Jerold Johnson
- VII. Report from the CTE Advisory Board Jerold Johnson
- VIII. Action Item: Honorary Degree Recipients Michael Benson
- IX. Action Item: Investment Reports (Tab W) Larry Christensen
- X. Action Item: Tuition Refund Policy Larry Christensen
- XI. Admission/Tuition Collection Follow Up Larry Christensen
- XII. Audit Committee Meetings and Membership John Willmore
- XIII. Comments from Board Members Board Members
- XIV. Next Meeting John Willmore



Official Minutes of the
Snow College Board of Trustees
January 31, 2005 Meeting
Salt Lake City, Utah

Members Present: Carl Albrecht, Tim Barney, Doug Barton, Tim Blackham, Casey Dyreng, Kay Greene, Jerold Johnson, Gwen McGarry, John Willmore, and Scott Wyatt

Members Excused: None

College Personnel Present: Gary Arnoldson, Michael Benson, Claudia Jarrett, Marci Larsen, Rick Pike, Rick Wheeler, and Brad Winn

Others Present: Leonard Blackham, Brad Johnson, Patrick Painter, Darin Peterson, and Mike Styler

Lunch with Legislators

President Benson invited those who were present to begin eating lunch. Representative Brad Johnson, Representative Patrick Painter, and Senator Darin Peterson - along with Representatives Rick Wheeler and Scott Wyatt - arrived and joined the group for lunch. Former legislators Leonard Blackham and Mike Styler were also in attendance for lunch. President Benson and Chair Wyatt gave the former legislators a small gift of appreciation and thanked them for their work on behalf of the College. President Benson reminded the group that both gentlemen had been appointed by Governor Huntsman to fill positions in his administration. After the presentation of the gifts, both men made a few remarks and reiterated their commitment to Snow.

The remaining meal time was filled with legislative updates from the representatives and senator. President Benson thanked everyone for making time to meet with the Trustees and commented that it was good to have Chair Wyatt and Vice President Wheeler on the Hill as legislators to promote and help Snow College.

Call to Order/Welcome

After the legislative report, Chair Scott Wyatt called the public meeting to order and again welcomed everyone. He expressed appreciation to Mike Carlston for providing lunch and letting the Board meet in his facility.

Approval of Minutes from the Last Meeting

Chair Wyatt entertained a motion to approve the minutes from the November 9 meeting. He noted that the minutes stated that, "Chair Wyatt said he had researched the question and found that legislators could not hold 'offices of trust.'" He reminded the group that he also reported that when he asked legislative counsel for an opinion [on legislators being members of governing boards], one was not given. With this clarification, Tim Blackham made a motion to approve the minutes. Doug Barton seconded the motion, and it passed unanimously.

Report from the Chair

Chair Wyatt reported that he was enjoying his time as a legislator. He noted that Snow is getting more and more advocates in the legislature, and all agreed that the more friends the College can have the better off it will be.

Report from the Student Body President

Casey Dyreng briefly reviewed recent student activities and expressed thanks to Doug Barton for his help in reimplementing the "Voice in the Sky" announcement system. He reported that the new system was well-received by the student body. Casey also reported that there had been an unusually high turnover rate in student leadership this year. When asked why, Casey stated that a few officers had not met the requirements to be a student leader. Chair Wyatt asked about the former student body president, Justin Chandler, and Casey reported that he was still on campus and enrolled in classes. Chair Wyatt asked if many students

complained about his removal from office, and Casey informed the group that the majority of the students were comfortable with the decision. Casey also reported that there are suggestions boxes around campus where students may submit any feedback, and he said that the student body officers have only received a few written complaints regarding the impeachment. Most students, Casey informed the Trustees, are very satisfied with their experience at Snow.

Report from the President

President Benson thanked Casey for his work and reminded the group that *students* are the reason for Snow College. He explained that he has several opportunities to meet with the Higher Ed Appropriations Committee during the legislative session, and he noted that some of his colleagues chose to share statistics and focus on non-student issues during their presentations. He stated that he tried to keep his presentations positive and student-focused. As an example, he relayed the Paul Peterson story - which he had recently shared with the Higher Ed Committee - to the Board. He told the group how proud he was of Paul, his wife Megan, and all Snow students. He noted that the Petersons are evidence of what students can go on and accomplish because of the experience they have on campus. Chair Wyatt noted that in his legislative role he is a member of the Higher Ed Committee, and he commended President Benson for his positive approach to his presentations.

Election of New Board Chair

Chair Wyatt reminded the group that when he asked legislative counsel how they felt about him being a member of the Board of Trustees while he was a legislator, they chose to not offer an opinion and said that they would let him make the decision. Chair Wyatt explained that for his own discretion, he had decided to step down as the Chair of the Board at the conclusion of the current meeting. He stated that he plans to fulfill the remaining time of his term as a Board member rather than as Chair.

With that, he called for nominations for a new Chair. Jerold Johnson nominated Carl Albrecht, and Tim Barney nominated John Willmore. Tim Blackham made a motion that nominations cease, and Gwen McGarry seconded the motion. All voted in favor of closing nominations. Ballots were distributed, and the vote resulted in a tie. Both nominees then shared a few thoughts with those present, and another round of voting occurred. John Willmore was elected to lead the group as the new Chair.

Approval for Stadium Funding

President Benson reported that he had found a donor to finance a new football stadium and that plans were in progress to finalize the \$4.5 million project. He reported that he had discussed the privately funded project with the State Building Board and State Board of Regents and asked the Trustees to approve the construction of a new facility. Tim Blackham asked if any state money would be used for the project, and President Benson confirmed that all monies would come from a private donor. With this information, Trustee Blackham made a motion to approve the construction project. Jerold Johnson seconded the motion, and it passed unanimously.

In speaking of football, President Benson introduced Rick Pike to the group and asked him to review the happenings of the inaugural Zions Bank Top of the Mountains Bowl Classic. Rick, Director of Development and PR at the College and Bowl Game Chairman, thanked President Benson for the opportunity to share the College's success. He reported that more than \$60,000 had been raised to cover expenses and that his account was currently "in the black." Rick noted that nearly 2000 fans attended the game and that the exposure the College received by hosting the bowl game was superb. He thanked those who helped him and commented that next year he hopes to have a bigger crowd and involve more alumni. Tim Barney, who helped secure a significant donation for the game, commended Rick for a job well-done.

Tuition and Student Fees Discussion

For informational purposes President Benson reported that preliminary discussions among the Regents are focusing on a 3-4 percent first tier tuition increase. He reported that if the College chooses to do a second tier increase it would be used for faculty hiring and development.

As for student fees, President Benson reported that his administration would meet with students to propose an increase which would be used for 1) phase three of the AC remodel, 2) faculty training, and 3) technology. He reminded the group of the necessity of having a truth-in-tuition hearing with the students and asked if the Trustees were comfortable with the preliminary plans. Tim Barney asked how the increases would compare to other institutions, and President Benson stated that he did not know at this time. He commented on the recruiting office's desire to be the least expensive school in the State and noted that there is a delicate balance between quality and access that his administration tries to maintain. No one objected to the proposed increases.

After this discussion, Chair Wyatt and most of the other guests attending the meeting asked to be excused. They reported back to their legislative duties, and Vice Chair McGarry continued the meeting.

Personnel Policy

Claudia Jarrett reviewed the history of the College's nepotism policy and asked that the Trustees approve Policy 13.2.6. She indicated that the policy had been much more restrictive than State code requires and reminded the group that employees on both campuses had an opportunity to review the changes. When the Trustees were informed that there had been no concerns from employees or the College Council, Vice Chair McGarry entertained a motion to approve the policy. Jerold Johnson so moved. Kay Greene seconded the motion, and it passed unanimously.

Academic Policies

Brad Winn referred the group to the agenda material and reported that the academic policies under consideration had been worked on for several years. He explained that Policies 15.1-15.3 in essence stated the expectations for faculty and outlined procedures to grieve and discipline should the expectations not be met. He noted that these policies had been approved by the faculty and asked for approval. Tim Barney asked if the processes defined in the policies were consistent with State and other institutional policy, and Brad said they were. After very little discussion, Tim Barney made a motion to approve Policy 15.1, 15.2, and 15.3. Tim Blackham seconded the motion, and it passed unanimously.

Brad next reviewed Policy 15.4 and Policy 15.5. He explained that the approval of these policies would be monumental for the College. He noted that the advancement and tenure documents had been reviewed and revised several times since the College merged with the former SVATC, and he proudly reported that faculty members from both campuses are now supportive of the outlined advancement plan. Brad noted that because of the different nature of the two campuses (applied degrees and transfer degrees) the faculty had to first learn about and come to understand each others' workload before a comparable policy could be created for the different types of teaching. He reported that the process had been very difficult, and he thanked several individuals for their time and effort. In reviewing the policies, Tim Barney asked if there were economic implications, and Brad explained that there were financial implications and that the administration was aware of them. Kay Greene commended Brad and the faculty for their work and made a motion to approve the policies. John Willmore seconded the motion, and it passed unanimously.

Once the policies were approved, Brad asked if the Trustees would consider approving Dale Jensen for tenure status. Brad commented that he would be the first faculty member from the Richfield campus to go through the tenure process, and he explained that if tenure status was granted, Dale would be eligible to serve as the CTE representative on the tenure committee. Brad provided copies of a letter he and President Benson had recently sent to Dale, and he highlighted some of his accomplishments as a faculty member. Because this was not listed as an action item, it was necessary to amend the agenda. Tim Blackham made a motion to add the item to the agenda. Tim Barney seconded the motion, and all Trustees voted in favor of the motion. Carl Albrecht then made a motion to grant Dale Jensen tenure status, effective immediately. Jerold Johnson seconded the motion, and it passed unanimously. Brad thanked the Board members for their consideration and again communicated his satisfaction with the progress that had been made with the advancement policies.

Investment Report

Gary Arnoldson referred the Trustees to the investment reports and reviewed the investment activity for September, October, and November. He commented that there was little activity, with the exception of the

AT&T stock being sold. He also noted that he did get a better interest rate with a Zions Bank investment. He asked if there were questions, and Tim Blackham asked if the College had recouped all lost money from the Bank of Ephraim's failure. Gary said that the College had collected all except approximately \$27,000. Tim Blackham then made a motion to accept and approve the investment reports as presented. John Willmore seconded the motion, and it passed unanimously.

Admission and Tuition Collection Policy

Because Larry Christensen was unable to attend the meeting due to illness, this agenda item was not addressed. It will be added to a future meeting agenda.

Comments from Attendees

- Kay Greene apologized for missing a few meetings. She reported that she had had surgery on her feet and that she was recovering. She also said what a pleasant experience she is having as a Board member.
- Brad Winn thanked the Trustees for their support and encouraged them to contact any legislators they may know.
- Tim Blackham thanked Scott for his service as Board Chair. He commended Carl and John for their willingness to take on additional responsibilities, and he shared the six attributes of a good leader.
- Carl Albrecht thanked the Board members for their support during his mother's death and funeral. He pledged his support to John and wished him well with his new assignment.
- Claudia Jarrett expressed her appreciation to the Trustees. She commented that the personnel policies are important to her and thanked the group for their interest in them.
- Rick Pike said that, per several Trustees' request, he was working on a news article concerning the merging of the two campuses. He also provided the group with copies of recent news clippings.
- Doug Barton complimented Casey Dyreng for his leadership. He noted that he has had to deal with a tough situation, and he commended him for doing a good job.
- John Willmore thanked the Trustees for their confidence in him. He said he was honored and humbled to chair the group, and he asked for continued support and help.
- Tim Barney expressed appreciation for the opportunity to be on the Board.
- Marci Larsen had no comments but was asked about her new baby. She reported that he was healthy and happy. She thanked the group for their interest and concern.
- Gary Arnoldson gave a brief update on the Banner conversion process. He noted that it was a time and labor intensive project and that the implementation of the new software was working well.
- Gwen McGarry asked Gary about the College's financial situation, and he reported that three years ago the College was probably better off than any other State institution. He said that the current debt ratio was a bit unnerving to him personally, but he stated that the financial status was fine. He reminded the group that money is tight and that all employees need to be careful to stay within their allocated budgets. Vice Chair McGarry thanked Gary for the update and expressed her appreciation for the positive experience she has had as a Trustee.

Adjournment

Tim Blackham made a motion to adjourn the meeting. Carl Albrecht seconded the motion, and it passed unanimously.