



# *Snow College Board of Trustees*

*Next meeting:*

*Thursday, May 31, 2001 ♦ 11:00 a.m.  
Lorenzo and Erastus Snow Conference Room  
Noyes Building ♦ Ephraim, Utah*

*-Lunch will be served-*

Includes agenda for the next meeting and minutes from  
the March 6, 2001 meeting.  
If you desire special accommodations in order to participate in this meeting,  
please contact Marci Larsen at (435) 283-7010.

*Snow College Board of Trustees' Agenda*  
*May 31, 2001 ♦ 11:00 a.m.*  
*Lorenzo and Erastus Snow Conference Room*  
*Noyes Building ♦ Ephraim, Utah 84627*  
**LUNCH WILL BE SERVED**

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Welcome .....	Mark Stoddard
<b>Action Item:</b> Minutes of March 6, 2001 and March 27, 2002 Meeting (Tab N) .....	Mark Stoddard
Chairman's Report .....	Mark Stoddard
Student Body President's Report .....	Chante Wouden
<b>Action Item:</b> Investment Reports (Tab O) .....	Gary Arnoldson
<b>Action Item:</b> Auditors' Financial Report (Enclosed) .....	Gary Arnoldson
<b>Action Item:</b> 2000-2001 Financial Write-Offs (Tab P) .....	Gary Arnoldson
<b>Action Item:</b> Advancement and Tenure Recommendations .....	Richard White
<b>Action Item:</b> Applied Technology Education Governance (Tab Q) .....	Richard Wheeler
President's Report .....	Richard Wheeler
Executive Session	

BECAUSE OUR MAY 9, 2001  
MEETING WAS CANCELED, THIS  
IS A MODIFIED AGENDA  
Please bring the information (Tabs N and O)  
you were sent earlier this month. The  
enclosed agenda material will be added to the  
material you received in early-May.

**Snow College Board of Trustees**  
**Official Minutes from March 6, 2001**  
**Lorenzo and Erastus Snow Conference Room**  
**Noyes Building ♦ Snow College**  
**Ephraim, Utah**

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**Members Present:** Carl Albrecht, Rick Bartholomew, LuAnne Brown, Jacob Christensen, Jerold Johnson, Robyn Kremer, Gwen McGarry, Mark Stoddard, and Scott Wyatt

**Members Excused:** Richard Waddingham

**College Personnel:** Gary Arnoldson, Kimble Blackburn, Larry Christensen, Carl Holmes, Jim Kittlesrud, Marci Larsen, Lynn Schiffman, Rick Wheeler, and Rick White

**Others in Attendance:** John McAllister and Kyla Richardson

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**Welcome**

Chairman Stoddard called the meeting to order and welcomed everyone. He asked visiting personnel and guests to introduce themselves.

**January Minutes**

Carl Albrecht made a motion to accept the January 29, 2001 minutes as recorded. Gwen McGarry seconded the motion, and it passed unanimously.

**Chairman's Report**

Chairman Stoddard expressed appreciation to the board members for their dedicated service. He asked about the upcoming schedule of the Regional 18 Basketball Tournament, and President Wheeler informed him when Snow's teams were scheduled to play.

**Student Body President's Report**

Jacob Christensen briefly reported that he had met with the student leaders of the Richfield campus, and he expressed their desire to have additional Snow College general education courses offered. Jake informed board members that elections for the 2001-2002 student officers were underway, and he shared background information on each candidate running for student body president. To conclude his report, Jacob expressed appreciation for the opportunity to work with the other Trustees and asked for a photo of the group. The board gathered to pose for a photograph, and the meeting then continued.

**Involuntary Withdraw Policy**

Lynn Schiffman, Dean of Students, referred the board to Tab M of the agenda book and explained his reasoning for proposing such a policy. He briefly shared experiences of students on campus who have requested such a policy (for their protection from roommates, classmates, etc.), and he introduced Kyla Richardson to share her experience. Kyla, who is a current student body officer,

informed the board of the activities of her personal apartment. She indicated that she had a roommate who continually threatened her and others to a point that her (Kyla's) academic and personal life was affected. She noted that it would have been helpful to have a place/person to visit who had authority to assist in solving the problem. Kyla supported the policy and suggested that it would have been hugely resourceful for her and her roommates. Lynn informed the board that the college is in a unique situation in cases such as Kyla and others because of the fact that college personnel cannot call parents and request their help. There are privacy issues, and this policy would enable the college to act appropriately within the law.

A few members of the board had concerns with the policy, and they asked that Lynn revise the policy, considering the following: the actual procedure to withdraw, the financial ramifications for students who are involuntarily withdrawn, a statement indicating that the policy has immediate consequences, suggestions to deal with related housing concerns, a notation of whether students were in or out of school while they grieved, and a statement indicating who makes the student readmission decision. Robyn Kremer made a motion that Chairman Stoddard, Scott Wyatt, and Rich Waddingham serve as an executive committee and work with Lynn to finalize the policy. Carl Albrecht seconded the motion, and it passed unanimously. The final document will be presented to the board for its ratifying vote.

#### **Investment Report**

Gary Arnoldson reviewed the January 2001 Investment Report. Jerold Johnson made a motion to accept the reports as presented. The motion was seconded by Scott Wyatt and passed unanimously.

#### **Advancement and Tenure Recommendations**

Richard White presented two names, Melanie Jenkins and Allan Stevens, to the board for approval for advancement in rank and shared background information on both faculty members. Scott Wyatt made a motion to promote Melanie Jenkins to the rank of assistant professor and Allan Stevens to the rank of associate professor, both effective with the new academic year. LuAnne Brown seconded the motion, and it passed unanimously.

#### **President's Report**

President Wheeler informed the board that President and LuAnn Day are settled into their new home and are enjoying their new experiences. He communicated the Days' love and appreciation to the board. President Wheeler then shared the status of the presidential search, legislative issues, information pertaining to HB 34, and other current events.

As far as the system's progress on filling the presidency, not much has been done according to President Wheeler. He informed the board that the Commissioner's Office was primarily focused on CEU's search for a president, but that the initial steps for Snow's search had been taken. He noted that the institution planned to be more proactive about the search now that the legislative session was over.

To summarize what happened at the legislature, President Wheeler provided several handouts to the board members. He shared the good news of "making the list" with the performing arts building and thanked Gwen, Representative Adair, Senator Evans, and Senator Blackham for their assistance in making this dream become a reality. President Wheeler also updated the board on funding for

compensation, but noted that the institution's benefits package, if maintained, would consume the majority of the monies allocated for compensation. Another handout which was provided noted the operation and maintenance funding for the multi-events center. On this note, Carl Holmes reported that he had recently returned from being back east to finalize the bond election for the center and that the contractors are making progress with the physical arrangements.

President Wheeler next updated the board on the final happenings of HB 34, the applied technology bill. He explained that the current document, which is substitute five, creates a tenth institution with each ATC being a branch campus of the institution. He reported that the governor proposed a late-April session to discuss the future governance of applied technology education.

Other current events include the commencement exercises and accreditation of the two campuses. Richfield's ceremony will take place on Friday, May 4, and President Wheeler will be the speaker. Ephraim's commencement exercises will be held at 10:00 a.m. on Wednesday, May 9, and the Days will address the audience. President Wheeler reported that the institution's full scale evaluation will take place in October of 2002. He further noted that a steering committee has been established and is working diligently to complete the college's self study.

#### **Adjournment to Executive Session**

Carl Albrecht made a motion to move into executive session for personnel and governance discussions. Jerold Johnson seconded the motion, and it passed unanimously.

#### **Adjournment**

Gwen McGarry made a motion to dismiss from the executive session and adjourn the meeting. Scott Wyatt seconded the motion, and it passed unanimously.

#### **Next Meeting**

The next public meeting will be held on Wednesday, May 9, following the commencement exercises. The Trustees will gather in the Lorenzo and Erastus Snow Conference Room, which is located in the Noyes Building on Snow College's campus.