



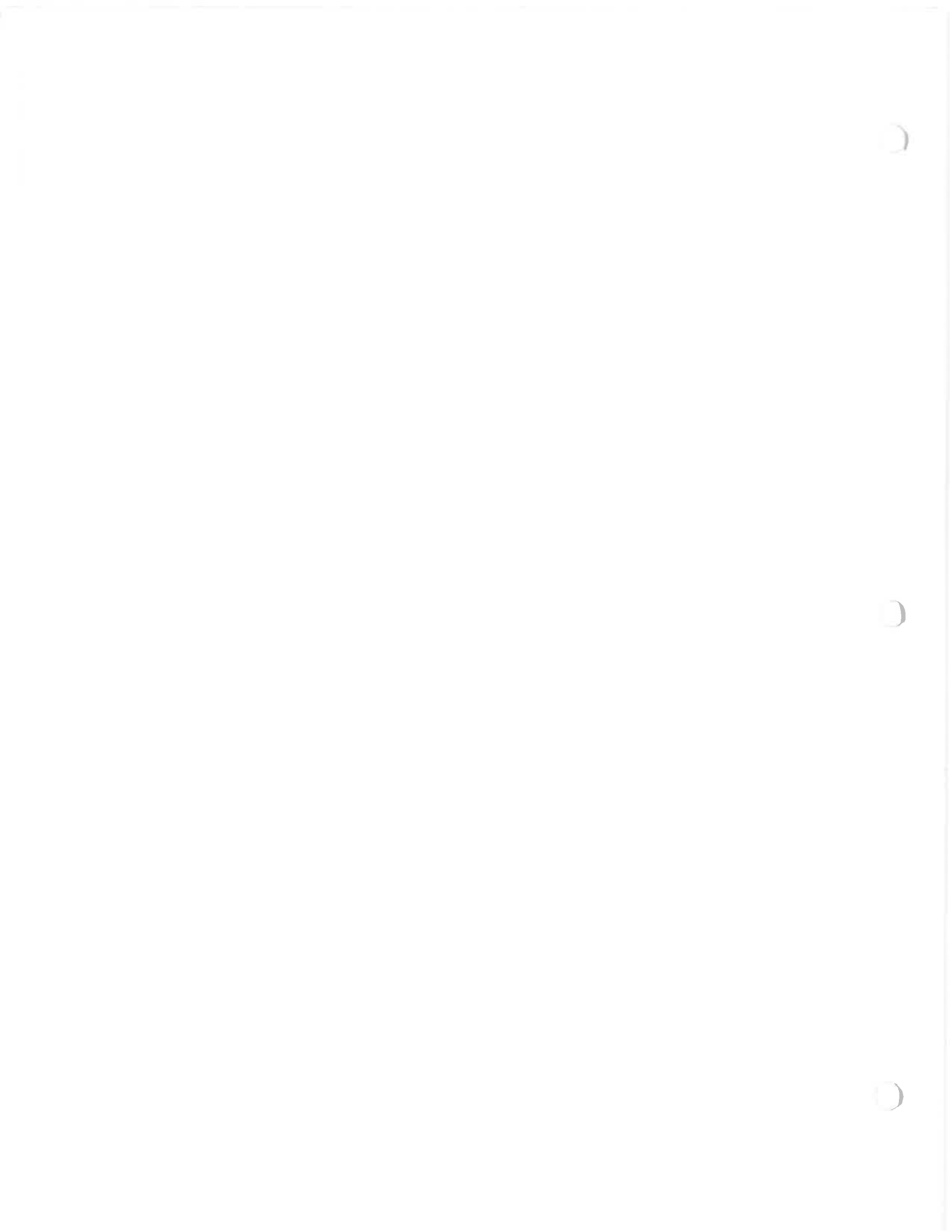
Snow College Board of Trustees

Next meeting:

*Tuesday, July 25, 2000 ♦ 10:00 a.m.
Room 147A ♦ Conference Center
Richfield, Utah
Breakfast will be served*

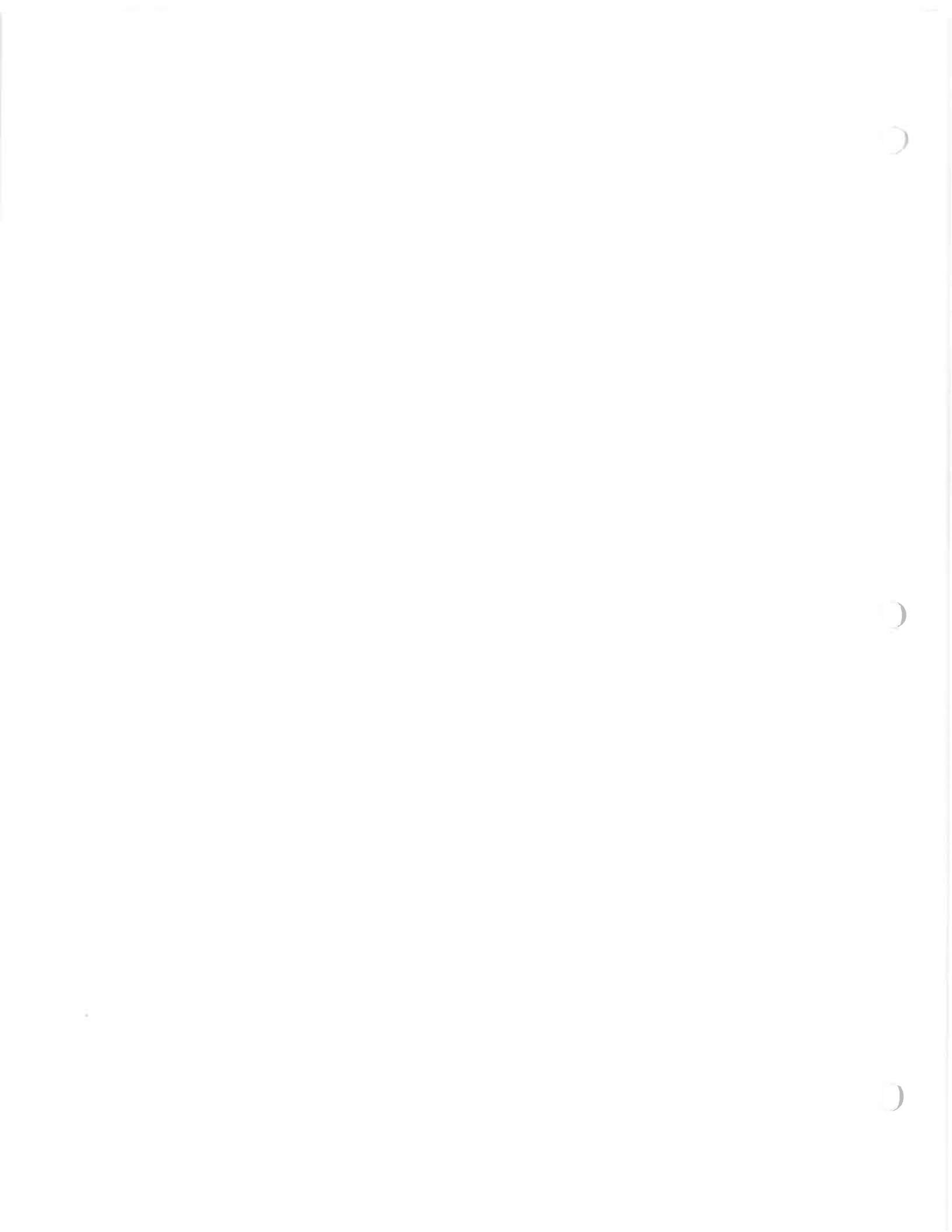
*Includes agenda for the next meeting and minutes from
the May 18, 2000 meeting.*

*If you desire special accommodations in order to participate in this meeting,
please contact Marci Larsen at (435)283-7010.*



Snow College Board of Trustees Agenda
Tuesday, July 25, 2000 ♦ 10:00 a.m.
Conference Center ♦ Room 147A
Snow College South Campus ♦ Richfield, Utah

- ✓ Welcome Mark Stoddard
- ✓ Discussion with Snow College South Advisory Board Mark Stoddard
- ✓ Update on Applied Technology Education Task Force Gerald Day and Carl Holmes
- ✓ Snow South Report Gerald Day
- ✓ **Action Item:** Personnel Policies (Tab U) Claudia Jarrett and Leigh Ann Wheeler
- ✓ **Action Item:** Non-credit Course Approval Carl Holmes
- ✓ Tour of Shop Expansion Carl Holmes
- Action Item:** Minutes of May 18, 2000 Meeting (Tab V) Mark Stoddard
- Chairman's Report Mark Stoddard
- Student Body President's Report Jacob Christensen
- Action Item:** Investment Report (Tab W) Gary Arnoldson
- Action Item:** Preliminary 2000-2001 Budget Approval (Tab XYZ) Larry Christensen
- President's Report Gerald Day
- Other
- Executive Session



**Snow College Board of Trustees
Official Minutes from May 18, 2000
Snow College Noyes Building
Ephraim, Utah**

Members Present: Rick Bartholomew, LuAnne Brown, Jerold Johnson, Robyn Kremer, Gwen McGarry, Mark Stoddard, Richard Waddingham, and Scott Wyatt

Members Excused: Carl Albrecht, Jacob Christensen

College Personnel: Gary Arnoldson, Boyd Beck, Kimble Blackburn, Larry Christensen, Gerald Day, Bonnie Edwards, Carl Holmes, Claudia Jarrett, Lisa Johnson, Marci Larsen, Ted Olson, Sam Steed, Allan Thorsen, Leigh Ann Wheeler, Rick Wheeler, Rick White

Guests: Joe Christensen, Austin Johnson, Leon Wilcox

Welcome

Chairman Stoddard called the meeting to order and welcomed everyone.

March Minutes

Jerold Johnson moved to approve the March 2000 minutes as written. The motion was seconded by Gwen McGarry and passed unanimously.

Amend Agenda

Because of time constraints, the state auditors asked for their item to be moved to the first of the agenda. Robyn Kremer so moved, and Gwen McGarry seconded the motion. All were in favor of amending the orders of the day. Members of the policy committee also asked to move their agenda item. Rick Bartholomew moved to make the personnel policies discussion the third action item. Robyn Kremer seconded the motion, and the motion passed unanimously. Rick White asked to place an action item concerning an associate of science degree in business on the agenda. Scott Wyatt moved to amend the agenda by adding this discussion, and LuAnne Brown seconded the motion. Again, all members were in favor of amending the orders of the day.

1998-1999 Financial Audit

Austin Johnson, Joe Christensen, and Leon Wilcox from the Office of the State Auditor were in attendance to discuss the 1998-1999 financial audit. Copies of the audit report and the management letter were provided to each trustee, and the documents were discussed in detail. The auditors reported that the provided financial statements "present fairly the financial position of the college as of June 30, 1999." The auditors did express significant concern regarding some of the findings listed on Page 3 of the management letter. They urged the Board to pay particular attention to the first general finding, "Lack of Budgetary Control Over Scholarship and Athletic Accounts."

After discussing the financial audit, the auditors expressed appreciation for the hospitality during the meeting and during the time they were on campus conducting the audit. They commended Gary Arnoldson and the business office staff and then asked to be excused from the meeting.

Personnel Policies

Claudia Jarrett referred the Board to the provided policy binders. Rather than discuss each individual policy, Claudia opened the discussion for specific questions. Robyn Kremer asked if the committee was comfortable with the policies, and Claudia and Leigh Ann reported that the group did come to a consensus on the policies which had been presented for approval. Jerold Johnson noted that he had attended all of the policy committee meetings, and he commended the group members for their work and congeniality.

Richard Waddingham and Scott Wyatt addressed a few concerns related to the policies. After a question and answer period with the personnel officers, Scott moved to approve all policies given in the binders and hand carried to the meeting except for Policy 13.2.1, Employment Policies, and Policy 13.2.16, Sexual Harassment. Rick Bartholomew seconded the motion, and it passed unanimously. President Day complimented the policy committee members for the work they had completed.

Chairman's Report

Because of the changing of the agenda and the communications that had taken place thus far in the meeting, Chairman Stoddard had nothing further to report to the Board.

Student Body President's Report

Jacob Christensen, 2000-2001 Student Body President, was unable to attend. He will be introduced at the next Board meeting.

Investment Report

Gary Arnoldson referred the Board to Tab S and reviewed the February and March Investment Reports. Jerold Johnson made a motion to accept the reports as presented. The motion was seconded by Richard Waddingham and passed unanimously.

Advancement and Tenure Recommendations

Rick White recommended that Terri Carr be granted a tenure track position with an advancement in rank to Instructor and that Darryl Daley be granted tenure status effective with the 2001-2002 academic year. Scott Wyatt moved to accept both recommendations, and Gwen McGarry seconded the motion. The motion passed unanimously.

Associate of Science Degree in Business

Rick White informed the Board of the progress the business department is making with articulating a state-wide business program. This particular department is very involved in the articulation process, and it is recommended that an associate of science degree in business be offered. This would make the transition for business majors much smoother, and the program has support from the state level. Scott Wyatt moved that Snow College accept this proposal and offer the associate of science degree in business. Jerold Johnson seconded the motion, and it

passed unanimously. Chairman Stoddard commended the business department faculty members for their continued efforts to better serve the students.

Snow College South Report

President Day informed the Board of recent happenings at the south campus. He briefly addressed the tuition/credit/non-credit issue for informational purposes and reported that a conversation on this topic will most likely be held at the Board of Regents' level. Carl Holmes noted that a great deal of the current confusion and frustration in the Richfield community is a result of various interpretations of HB 114.

President's Report

President Day reported on recent happenings, graduation, the performing arts building, and the financial audit. He informed the Board that LaMar Monroe, former member of the Board of Trustees, passed away. Mr. Monroe was a dear friend of Snow College; President Day attended the funeral to represent the Board and the college.

President Day next reported on commencement. He noted that this was the first year the college required tickets for admittance, and he communicated the honorary degree recipients' (Jim and Kristine Tatton and MaCoy and Doris Larsen) thanks to the college. President Day also reported on Charlie Johnson and Jason Wheeler's addresses, and he expressed appreciation to the Board members who attended the ceremony.

The Performing Arts Building was the next topic of discussion. President Day informed the Board that after petitioning the Board of Regents, the college made application to DFCM asking for programming money. President Day happily reported that DFCM had agreed to provide \$25,000 for this purpose; the state building board members all spoke favorably of the college's request.

President Day addressed the financial audit as the concluding portion his report. He reported that he had been working with the athletic director to determine ways in which the athletic expenses could be reduced. After looking at each expenditure, it was decided that there are five possible solutions to the problem: (1) reallocate money from the general fund, (2) reduce athletic expenditures, (3) eliminate one or more sport, (4) collect more funds from donors, and (5) seek approval from the students to increase student fees. President Day will research the possible solutions and report his findings at the next Board meeting.

Adjournment

LuAnne Brown moved to adjourn the meeting. Gwen McGarry seconded the motion, and it passed unanimously.

Next Meeting

The next meeting will be held on Tuesday, July 25 at 10:00 a.m. The Trustees will gather in Room 147A of the Conference Center at Snow College South.

1

2

3