

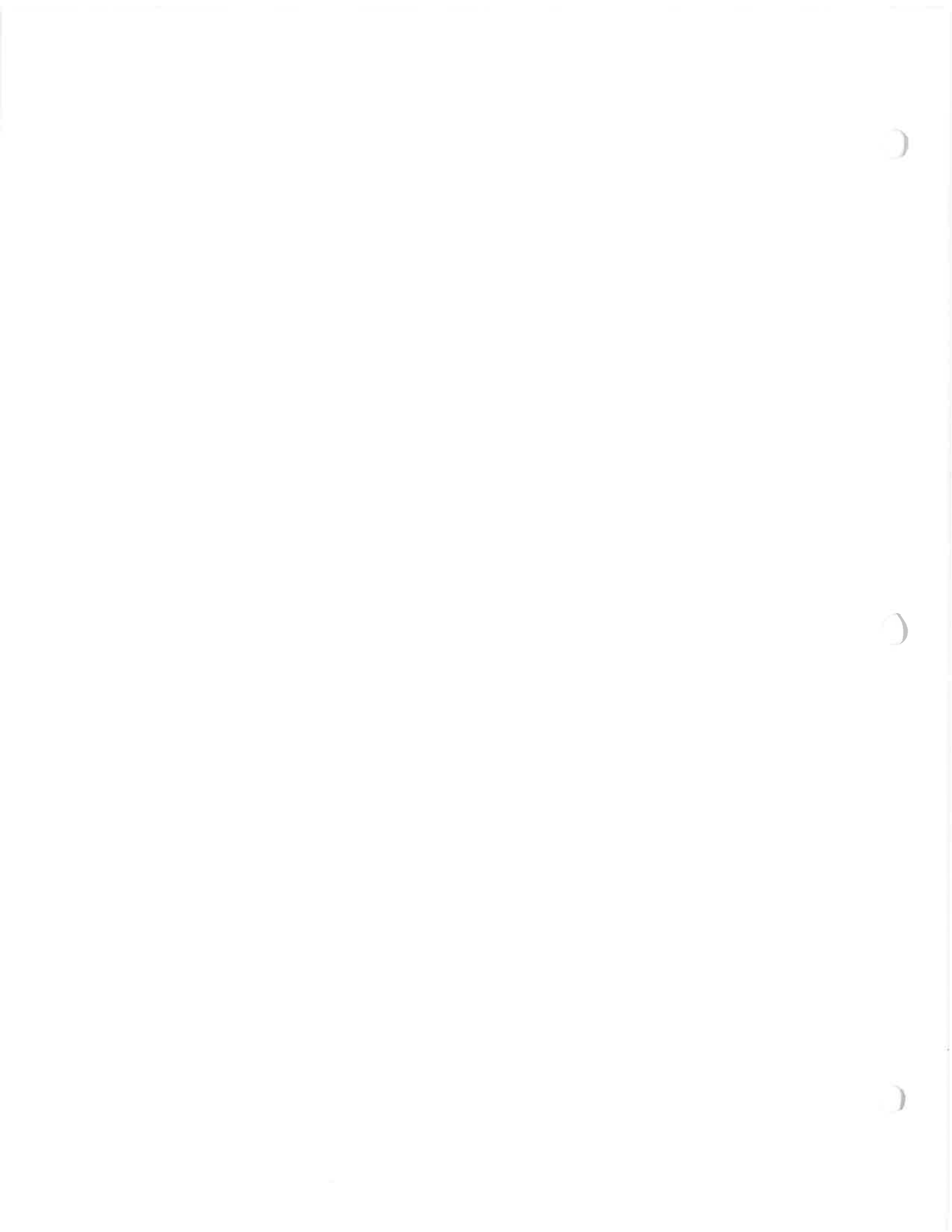


A meeting of the
SNOW COLLEGE
BOARD OF TRUSTEES

To be held on
WEDNESDAY, SEPTEMBER 18, 2002
EXECUTIVE SESSION LUNCHEON AT 12:30 P.M.
PUBLIC MEETING AT 1:30 P.M.

In the
NOYES BUILDING
LORENZO & ERASTUS SNOW
CONFERENCE ROOM

This packet includes the agenda for the next meeting and minutes from the last meeting.
If you desire special accommodations in order to participate in this meeting,
please contact the Office of the President at (435) 283-7010.



Agenda for the
Snow College Board of Trustees
Wednesday, September 18, 2002
Lorenzo and Erastus Snow Conference Room
Ephraim, Utah 84627

Welcome	Scott Wyatt
Action Item: Minutes of Previous Meeting (Tab L)	Scott Wyatt
Report from the Chair	Scott Wyatt
Report from the Student Body President	Christian Thompson
Action Item: Delinquent Accounts/Write Offs (Tab M)	Gary Arnoldson
Action Item: Investment Report (Tab Mc)	Gary Arnoldson
Action Item: 2002-2003 Proposed Budget (Hand Carried)	Larry Christensen
Action Item: Collaboration with Universities for Four-Year Programs	Michael Benson
Report from the President	Michael Benson
Tour of the Eccles Center for the Performing Arts	Michael Benson

We will have an Executive Session lunch
meeting at 12:30. The regular board meeting
will begin at 1:30 p.m.

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**Official Minutes of the
Snow College Board of Trustees
September 18, 2002, Meeting
Ephraim, Utah**

Members Present: Carl Albrecht, Richard Bartholomew, Tim Blackham, LuAnne Brown, Kay Greene, Jerold Johnson, Gwen McGarry, Christian Thompson, and Scott Wyatt

Members Excused: Richard Waddingham

College Personnel Present: Michael Benson, Larry Christensen, Marci Larsen, Jim Luster, Diane Martin, Rick Wheeler, and Rick White

Welcome

Chairman Wyatt called the meeting to order and welcomed everyone.

Minutes of Previous Meeting

Chairman Wyatt entertained a motion to approve the minutes of the July 2, 2002, meeting. Carl Albrecht so moved, and Christian Thompson seconded the motion. The motion passed unanimously.

Report from the Chair

Chairman Wyatt had nothing to report.

Report from the Student Body President

Christian Thompson informed board members of the campus remembrances which took place on September 11. He thanked President Benson for his patriotic comments and noted that many students, faculty, and staff attended the 9/11 ceremony and vigil.

Christian also told the Trustees that the student body officers were conducting an on-campus survey to get students' opinions on several issues, namely: 1) extending hours at the Testing Center 2) increasing student fees, and 3) renovating the Activity Center. President Benson commended Christian and his team, and Christian thanked the administration and Trustees for the opportunity to serve on the board.

Delinquent Accounts/Write-Offs

Larry Christensen referred board members to Tab M and reviewed the campus' practice of writing off delinquent accounts. Larry noted that the presented names had been sent to a collection agency – which will continue to try to collect the monies – and asked the Trustees to approve the college's request to write off the accounts. *Tim Blackham made a motion to help the college complete this step of the accounting process by writing off the \$5,641.63 in delinquent student accounts. Rick Bartholomew seconded the motion, and it passed unanimously.*

Investment Report

Larry Christensen referred the Board to Tab Mc and reviewed the June 2002 investment report. *Rick Bartholomew made a motion to accept and approve the report as presented. LuAnne Brown seconded the motion, and it passed unanimously.*

2002-2003 Proposed Budget

Larry Christensen shared the history of the 2002-03 mandated budget cuts with the Trustees. He explained that a statewide revenue shortfall resulted in a reduced budget for many state agencies, and he noted that Snow College's cut amounted to \$636,200. Copies of the proposed 2002-03 budget were provided, and Larry reviewed the document in great detail. He explained each significant percentage change in the Ephraim budget* and specific attention was drawn to the following areas: 1) the elimination of the Ephraim CIS program, 2) the elimination of the baseball program, 3) the reduction of all travel budgets, and 4) the reduction of employees' salaries.

Trustees were also given a copy of the budget for the Richfield campus, and Rick White was asked to address any specific questions. Rick indicated that the budget had been created prior to his appointment to the Richfield campus, and the Trustees were asked to review both documents.

Larry publicly thanked Senator Leonard Blackham and Representative Brad Johnson for their support during such trying financial times. *Chairman Wyatt expressed appreciation to Larry and the administrative team for wisely allocating scarce resources and then entertained a motion to vote on this action item. Tim Blackham made a motion to approve the proposed 2002-2003 budget for both campuses. Carl Albrecht seconded the motion, and it passed unanimously.*

Collaboration with Universities for Four-Year Programs

President Benson visited with Trustees about the future of Snow. He reported that enrollment numbers for Fall Semester are lower than projected, and he explained that his cabinet is researching possible reasons for the decline. He noted that several programs (i.e. the Governor's New Century Scholarship, concurrent enrollment) encourage and enable students to complete their two-year degree while in high school. President Benson explained that this, coupled with challenging economic times, has forced the college to review its mission and role. He suggested that offering four-year degrees in some form is one way to attempt to secure Snow's existence in the future. A "possibility discussion" concerning collaborating with universities, preparing Snow faculty, and considering costs ensued. *Via a motion, Gwen McGarry recommended that the administration pursue additional educational opportunities, including four-year programs, for Snow College students. Kay Greene seconded the motion, and it passed unanimously.*

Report from the President

President Benson began his report by complimenting Snow College students, faculty, and staff. He told Trustees that he and Celia are delighted to be in Ephraim, and he communicated his growing affection for Snow College. President Benson then informed Trustees of the recent Manti tornado, which affected several employees, and he expressed sympathy to Diane Martin, whose husband recently passed away.

President Benson next announced Rick White's appointment as Executive Vice President for the Richfield campus. He thanked Rick for accepting the assignment and acknowledged his sixteen years of service to employees in Ephraim. Speaking of Richfield, President Benson happily reported that he had secured a \$1.25 million donation from Mr. James Sorenson for the Multi-Events Center.

President Benson asked Rick White if he would like to address any Richfield-related issues, and Rick accepted the invitation. He communicated his optimism for the future of the Richfield campus and his excitement to become a Sevier County resident. Rick also reported that the Multi-Events Center should be completed in March.

President Benson updated Trustees on the progress of the Eccles Center for the Performing Arts by reporting that Layton Construction is still on schedule. He reminded board members that the projected completion date is August 2003. President Benson also reported that he recently made an annual presentation to the State Building Board, and he thanked Chairman Wyatt for his attendance.

To conclude his report, President Benson committed to better inform the Trustees of campus happenings. In an effort to do this, he noted that he plans to mail board members a monthly packet of press clippings, initiate an *Ephraim Enterprise* subscription for each Trustee, facilitate more campus interactions for the Trustees, and reassign duties of his office staff to allow one to better focus on trustee relations.

Tour of the Eccles Center for the Performing Arts

Some Trustees toured the construction site of the Eccles Center for the Performing Arts, but due to time constraints, all members of the board were unable to participate. A formal tour for the entire board will be scheduled with a future meeting.

Adjournment

Prior to calling for a motion to adjourn, Chairman Wyatt asked board members if they had any issues to discuss. Jerold Johnson asked the group to schedule some meetings in Richfield during the 2003-2004 academic year, and he requested that the board meetings be scheduled in conjunction with other campus events (i.e. meet in Richfield when the Multi-Events Center is dedicated). Rick Bartholomew asked President Benson how he personally felt about paving the Ephraim Canyon road, and President Benson shared his feelings – which were communicated to campus via email – on the subject. Several board members also requested an opportunity to spend more time on campus with students rather than in meetings. President Benson indicated that his staff would do their best to accommodate this request. *Hearing no other comments, Chairman Wyatt entertained a motion to adjourn the meeting. Tim Blackham so moved. Jerold Johnson seconded the motion, and it passed unanimously.*

*A copy of the presented budget with accompanying notes indicating why budgets were significantly changed is on file in the Office of the President with archived Trustees' agendas.

