

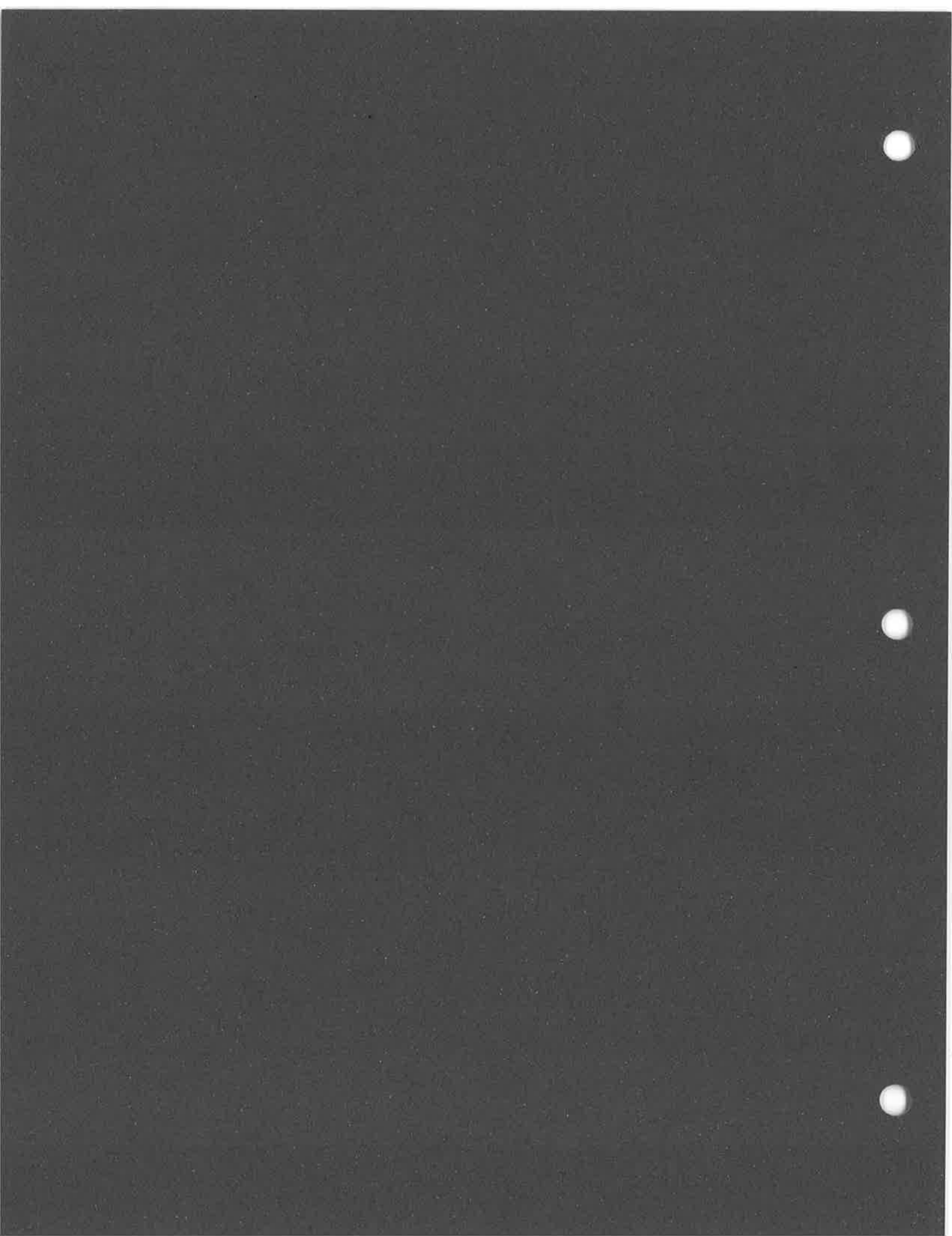


A meeting of the  
Snow College  
Board of Trustees

To be held  
Tuesday, November 15, 2005  
Audit Committee Meeting at 10:30 a.m.  
Executive Session Lunch Meeting at 11:30 a.m.  
Public Meeting at 12:30 p.m.

In the  
Administration Building  
Snow College Richfield Campus  
Richfield, Utah

This packet includes the agenda for the next meeting and minutes from the last meeting.  
If you desire special accommodations in order to participate in this meeting,  
please contact the Office of the President at (435) 283-7010.



# Agenda for the Snow College Board of Trustees

Tuesday, November 15, 2005

Audit Committee Meeting at 10:30 a.m.

Executive Session Lunch Meeting at 11:30 a.m.

Public Meeting at 12:30 p.m.

Administration Building on the Snow College-Richfield Campus

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- I. Welcome ..... John Willmore
- II. Action Item: Approval of Minutes (Tab M) ..... John Willmore
- III. Report from the Chair ..... John Willmore
- IV. Report from the Student Body President ..... John Vincent
- V. Report from the Audit Committee ..... Carl Albrecht
- VI. Report from the President ..... Michael Benson
- VII. Action Item: Presidential Vehicle Allowance (Tab N) ..... Michael Benson
- VIII. Faculty/Staff Highlight: Farm and Ranch Management Program ..... Jay Olsen
- IX. Comments from Board Members ..... Board Members
- X. Next Meeting ..... John Willmore
- XI. Tour of Campus ..... Rick White

We will have several vehicles available for carpool if you are interested. If you would like to ride with the group, please be in the President's Suite of the Noyes Building at 10:00 a.m. Thanks!



Official Minutes of the  
Snow College Board of Trustees  
October 5, 2005  
Ephraim, UT 84627

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**Members Present:** Theresa Alder, Carl Albrecht, Tim Barney (via phone) Doug Barton, Tim Blackham, Eddie Cox, Mary Greathouse, Jerold Johnson, John Vincent, and John Willmore

**Members Excused:** None

**College Personnel Present:** Gary Arnoldson, Michael Benson, Larry Christensen, Paul Fore, Claudia Jarrett (partial), Mike Jorgensen, Marci Larsen, Ted Olson, Rick Wheeler, Rick White, and Bob Wright (partial)

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Welcome

Chair Willmore welcomed the group and called the meeting to order. This was Eddie Cox's first meeting, and a special welcome was extended to him.

Approval of Minutes

Chair Willmore entertained a motion to approve the minutes of the July 21, 2005 meeting. Carl Albrecht so moved, and Tim Blackham seconded the motion. The motion passed unanimously.

Report from the Chair

Chair John Willmore reported that he and Trustee Albrecht had recently attended a training meeting and noted that he would give a full report later in the meeting. He also noted that the college's focused interim accreditation visit was scheduled for the next day, and he communicated his support for the progress made since the last visit.

Report from the Student Body President

John Vincent introduced himself to the group and then briefly reported on recent student happenings. He reported that, in an effort to better serve students, the student body officers have been working with the webmaster to get an activities button - which would link to all upcoming campus activities - on the college's homepage. He also shared his excitement for the energy found on campus this year.

Report from the President

President Benson thanked the group for rearranging their schedules to accommodate the changed meeting time. He reported that he met with the Speaker of the House and made a presentation to the State Building Board this morning; both meetings were positive and will hopefully help promote the Library project. Informational items shared with the Trustees are below:

- Sympathy was expressed to Utah State University for their recent tragedy. As a follow-up, President Benson reported that the college had inspected all fifteen passenger vans and planned to follow the forthcoming van use recommendations from the Commissioner's Office.
- IHC officials were on campus today to do exploratory work for a future health center. President Benson noted that IHC will staff the center and provide all of the necessary equipment. Jerold Johnson asked if Mark Stoddard (CVMC administrator and foundation board president who originally proposed a student health center) was comfortable with this arrangement, and President Benson reported that he supported the current plan.
- President Benson reported that he received a check for the artificial football turf from Mr. Pritchard. He also noted that, because of his commitment to pay for the project with private dollars, he plans to solicit additional donations from other donors.
- An evaluator will be on campus tomorrow to conduct a follow-up focused accreditation visit. President Benson communicated his confidence in the progress made and commended Brad Winn and Colleen Hermansen for their work. Ted Olson and Paul Fore, faculty representatives attending the meeting, also expressed their opinions regarding the positive progress made since the last accreditation visit.

- College Council recently met and plans to meet quarterly. President Benson reported that the meetings are a good way to share information and review policies.

#### Training Meeting with Regents and Governor

Chair Willmore reported that he and Carl Albrecht attended the first-annual higher ed summit at the Governor's Mansion in August. He relayed Governor Huntsman's support of higher education and noted that he wants to promote advanced schooling. Chair Willmore shared a summary of the meeting with the group.

- Audit Committees: Chair Willmore noted that the committee should have a charter, have one member with financial expertise, meet quarterly, and meet once a year with the Regent's Audit Committee. Audit Committee Chair Carl Albrecht reported that the committee has been functioning much better the past year and indicated that he appreciated the members' work. He also noted that the Audit Committee had recently initiated an internal audit and would report the findings to the full board at a later date.
- Presidential Selection: Chair Willmore reviewed the process of selecting a new president and added that Snow hopes to avoid this process for a few more years.
- Resource and Review Teams: Chair Willmore reported that Regents Meghan Holbrook and Josh Reid are assigned to Snow College, and he noted that they recently visited campus. He also noted that they were instructed to have two meetings a year. Rick White reported that Regent Holbrook was recently in Richfield and toured the campus there as well.
- Program Reviews: Chair Willmore noted that academic programs should be reviewed every five years, and he suggested that one trustee be assigned to academic issues. Because Brad Winn, VP for Academics, was not in attendance, the group agreed to discuss this possibility when he was present.
- Institutional Role and Mission: Chair Willmore reported that the chair of the State Board of Regents reminded those in attendance that each respective institution should do what it does best. Chair Willmore again commended the administration for the planning and assessment work completed.

Chair Willmore and Trustee Albrecht commented on the success of the meeting with the Regents and Governor and expressed appreciation for the opportunity to attend.

#### Public Safety Policy and Procedures

President Benson introduced Officer Bob Wright and explained that he had spent many hours writing and compiling a policy and procedure manual for the Public Safety Department. Officer Wright addressed the Trustees and reported that College Council had approved the manual and that he wanted the Trustees to be aware that policies and procedures were in place. Tim Blackham asked about the campus crime rate, and Officer Bob reported that he has noticed an increase in the number of reported crimes. Doug Barton agreed that this could be attributed to the fact that students feel very secure in talking to Bob. President Benson commended Officer Bob for his outstanding work and thanked him for his service to Snow students. Carl Albrecht also thanked Chief Wright for the work he did in Richfield with the Blackburn embezzlement case.

#### Investment Reports

Gary Arnoldson referred the Trustees to Tab B and reviewed the activity for the months of July and August. He noted that he will eventually change the "Bank of Ephraim" listing to "Far West Bank" and explained why the sweep account showed a deficit on one report. Gary said that he now knows that the account does not automatically sweep, and he reported that the deficit will not happen again.

Carl Albrecht noted the increase in the Skywest stock and asked if that investment was a donation. Gary reported that Regent Jerry Atkin (and owner of Skywest) did donate the stock to the college. Jerold Johnson asked how much money had been recouped from the Bank of Ephraim failure, and Gary reported that the college had received all but approximately \$11,000. Larry reported that the college may not receive the rest of the money, and everyone agreed that the bank's failure could have impacted a college much more negatively than it had. Hearing no more questions about the investment report or other financial matters, Chair Willmore entertained a motion to accept and approve the report. Jerold Johnson so moved, and Tim Blackham seconded the motion. It passed unanimously.

### Election

Chair Willmore reported that the Board's by-laws state that officers should be elected during the July meeting of each odd-numbered year. He noted that because the last meeting was spent bidding farewell to outgoing Trustees and welcoming new Trustees, elections needed to occur during this meeting. With that introduction, he opened the meeting for nominations. Chair Willmore noted that he had finished the former chair's term and stated that he would continue to serve as the chair if it was the Board's pleasure. Carl Albrecht suggested that the group suspend the rules and keep John Willmore as chair by acclamation. Theresa Alder seconded the motion, and it passed unanimously. Chair Willmore then asked for nominations for vice-chair, a position that had been vacated by Gwen McGarry. Jerold Johnson nominated Carl Albrecht, and Tim Blackham seconded the motion. All voted in favor.

### Comments from Board Members

The following comments were made at the conclusion of the meeting:

- Tim Blackham stated that he appreciated the opportunity to meet with President Benson's resource and review team a few weeks ago. He reported that Regents Holbrook and Reid were complimentary of Snow and President Benson.
- Rick White shared upcoming events at the Sevier Valley Center and invited board members to attend if interested.
- Eddie Cox reported that his company is now broadcasting Snow's games on a local channel, and he thanked the college and Doug Barton/KMTI for their support.
- Rick Wheeler reported that he had attended the State Building Board's meeting this morning. He noted that they will make their decision on October 20. He also commented that because of their plan to base funding decisions on their impressions from given presentations rather than the Board of Regents' list, Snow is in a better position than previously thought.
- President Benson asked Trustees to hold the following dates on their calendars: June 9 for a Regents' meeting and concert (in Ephraim!) by the Orchestra at Temple Square and December 3 for the Zions Bank Top of the Mountains Bowl game.
- President Benson happily informed those who didn't know that he is now engaged to Debi Woods. Several were complimentary of Debi and expressed their congratulations.

### Next Meeting/Adjournment

The group agreed to meet on Tuesday, November 15, in Richfield. With this meeting scheduled, Tim Blackham made a motion to adjourn. Eddie Cox seconded the motion, and it passed unanimously.

